

Frequently Asked Questions

1. **What are the dates for Online Registration?**

Registration for this event runs **Nov 1, 2018 to Jan 9, 2019 (closes at 1200)**. After Jan 9th, registration is only available onsite at the event.

2. **What do I need to check-in?**

You are required to show a government issued photo id (i.e. Driver's License, Military ID, Passport, State Issued id). If registering onsite for seminars as a SNA Member, you are required to provide your SNA member number and expiration date.

3. **Can I pick-up someone else's badge?**

No, for security reasons, all attendees must pick up their own name badge and show photo id.

4. **How do I replace my badge or have a new badge printed?**

If you have a change to your printed badge or you lose your badge, there is a \$10 reprint/replacement fee. To have a new badge printed, you will need to go to the event registration booth located in the hotel lobby.

5. **What if I want to upgrade to a seminar badge?**

You may upgrade at the event registration booth once you have provided payment. You will be charged the onsite fee for seminar package.

6. **When is payment due?**

If registered online, payment is due by the date indicated in your confirmation email. If not paid by that date, your fees will be raised to the next Tier level. If registering onsite at the event, payment is due at that time.

7. **Where can I book a hotel room?**

You can book online using the following links: Non-Government Hotel Reservations **HERE**, Government Hotel Reservations **HERE** (*For Active Duty & Civilian Government only*). Or you can the hotel directly at (703) 418-1234, please state you are with "SNA 2019".

8. **Where is the best place to park?**

You can view a map of parking options **HERE**. It is important to note that parking enforcement in Crystal City is robust and timely. The Early Bird parking at the two parking garages is the best value for a workday event at the Hotel.

9. What is the dress code for the seminars & events?

Attendees: Uniform of the day is appropriate for all events EXCEPT the Banquet on Thursday evening. Banquet is Service Dress Blues with ribbons. Civilian attire for all events is business.

Awardees: Service Dress Blue for Awards Luncheon & Banquet. Uniform of the day for all other events.

Speakers: Service Dress Blues or equivalent.

10. Is there a fee to walk the exhibit floor?

There is no fee to view the exhibits, but registration is required. Online registration for an Exhibits Only badge is encouraged to expedite check in, but you can register at the event.

11. How do I register after online registration closes?

Please complete the onsite form and print. Bring form and government issued ID to the Symposium Registration Booth during registration posted on agenda to finalize registration.

We will not accept any email or faxed registration forms. All forms must be brought to the registration desk in person.

REGISTRATION HOURS (JAN 13-17)

Sunday: 1100 - 1600

Monday: 0900 - 1700

Tuesday: 0700 - 1730

Wednesday: 0700 - 1730

Thursday: 0700 - 1600