

**SURFACE NAVY 36TH NATIONAL SYMPOSIUM
JANUARY 9-11, 2024**

BOOTH GUIDELINES

All booths numbered 100 - 334 and 1000 - 1024 (except for Plug & Play Kiosks) **must submit booth designs and floor plans by Friday, December 1, 2023.** Send booth designs and floor plans to SNA at exhibits@navysna.org for approval.

All build-outs in Hyatt meeting rooms must submit designs and floor plans for approval.

Booths may not obstruct sight-lines of neighboring exhibitors. The front half of ALL booth sides may be no higher than 4FT. Refer to IAEE Guidelines for Display Rules and Regulations for general guidelines.

Maximum Booth Heights (except Plug & Play Kiosks):

Booths 100 - 248 (Independence Foyer and Independence A) - 10'

Booths 300 - 318 (Independence B; Low Ceiling Area) - 7' 6"

Booths 250 and 320 - 340 (Independence B) - 8'

Booths 1000 - 1014 (Regency Ballroom Atrium) - 8' - 12' (depending on location)

Booths 1016 - 1024 (Regency Ballroom Atrium) - 8'

Booths 1200 - 1232 (Washington Room) - 8'

Booths 1300 - 1342 (Potomac Room) - 8'

Nothing may be attached to hotel surfaces including walls, columns, ceiling without advance approval from SNA and the Hyatt.

****Please note: No one under the age of 18 is permitted in the exhibit areas at anytime.****