



SAMPLE COMMANDING OFFICER ENDORSEMENT

DEPARTMENT OF THE NAVY
SHIP'S LETTERHEAD

DATE

From: Commanding Officer, SHIPNAME
To: Surface Navy Association, National Awards Committee,

Subj: NOMINATION FOR ADMIRAL ZUMWALT AWARD FOR VISIONARY
LEADERSHIP ON BEHALF OF NOMINEE'S NAME

Encl: (1) SNA Nomination Form
(2) Nomination letter from Nominator

ENDORSEMENT BY COMMANDING OFFICER HERE

SAMPLE NOMINATION FORM

From: NOMINATOR

To: Surface Navy Association Admiral Zumwalt Award Committee

Subj: OFFICIAL AWARD NOMINATION ON BEHALF OF NOMINEE

WRITE UP BY NOMINATOR WHO MUST BE ACTIVE DUTY AND
EQUAL OR JUNIOR IN RANK/RATE

SIGNED BY NOMINATOR