

**THE ADMIRAL ARLEIGH BURKE
SURFACE WARFARE OPERATIONAL EXCELLENCE AWARD**

Please email package to: awards@navysna.org no later than 15 OCTOBER

Date:

From:

To: Surface Navy Association/Arleigh Burke Award

Subj: NOMINATION FOR THE ADMIRAL ARLEIGH BURKE SURFACE WARFARE OPERATIONAL EXCELLENCE AWARD

1. **[Name of Nominee]** has been selected as **[SHIP NAME]** outstanding **[OFFICER/ENLISTED]** performer for the overseas deployment from **[DATES OF DEPLOYMENT]**. The following information applies:

- Ship or unit to which assigned:
- Strike Group deployed with:

- Homeport:
- Homeport mailing address:

- Personal email for nominee:
- Primary Assignment:
- PRD Date for nominee:
Expected duty station of nominee on January 1st with contact information if different from nominating command:

- Commanding Officer:
- CO telephone number:
- CO email address:

**MUST BE SUBMITTED WITH COMMANDING OFFICER WRITE-UP
ON COMMAND LETTERHEAD**

(A brief summary, not to exceed one page of the actions, achievements, or other outstanding performance accomplishments of this individual, which demonstrate superior understanding and application of Naval Surface Warfare principles.)