

**THE ADMIRAL ARLEIGH BURKE**

**SURFACE WARFARE OPERATIONAL EXCELLENCE AWARD**

All nomination packages must be submitted by the Commanding Officer, using this format,  
on command letterhead and uploaded with nomination form.

**Deadline Date: 15 OCTOBER**

Date:

From:

To: Surface Navy Association/Arleigh Burke Award

**Subj: NOMINATION FOR THE ADMIRAL ARLEIGH BURKE SURFACE WARFARE OPERATIONAL  
EXCELLENCE AWARD**

[Name of Nominee] has been selected as [SHIP NAME] outstanding [OFFICER/ENLISTED] performer for  
the overseas deployment from [DATES OF DEPLOYMENT].

**Summary of meritorious Surface Warfare actions:**

(A brief summary, not to exceed one page, of the actions, achievements, or other  
outstanding performance accomplishments of this individual, which demonstrate superior  
understanding and application of Naval Surface Warfare principles. Bullets or narrative  
entries are equally satisfactory. Include a short description of how each of these actions or  
achievements contributed to the successful completion of the ship/unit's deployment, or  
contributed to mission accomplishment of the Battle Group, Amphibious Ready Group, or  
other deployed action group.)

**THIS IS NOT AN INTERACTIVE FORM  
IT IS PROVIDED ONLY FOR PROPER FORMAT OF AWARD SUBMISSION**